

AREA MANAGER/ SENIOR RETAIL STORE MANAGER

Job Description

- Manage multiple stores for a specific district/ area and to achieve all business goals and appropriate procedures as determined by the Retail Operations Manager.
- Supervise all retail store managers within the district and provide specific and timely feedback through coaching and corrective action to improve personal, store and district performance.
- Responsible for recruitment, selection and development of all levels of retail staffs to deliver exceptional customer service experience, operational excellence (including store appearance, loss prevention, cash handling, inventory control, visual merchandising, and safety and security of people and assets) and meet and exceed sales targets.
- Identify, implement and monitor labor management plans to manage manpower costs effectively
- Performs other incidental and related duties as required.

Job Requirements

- Diploma/ Degree in Retail Management/ Business Admin or related discipline
- Min 2 years' experience with proven track record in running multiple retail store operations, preferably with a well known brand
- Highly motivated with strong organizational and time management skills
- Able to adapt to a fast paced business environment
- Able and willing to work retail hours as official regular work schedule
- Able to use Microsoft Office software for business reporting and presentations